# MEMBERSHIP APPLICATION & PAYMENT INFORMATION



To become a club member, please

- 1. Completely fill out and sign the Membership Application.
- 2. Completely fill out and sign the Payment Information document (page 3).
- 3. Submit both completed and signed documents to the club officer.
- 4. Please check here if you use assistive technology (such as a screen reader) to view your educational materials.

For questions, please contact membership@toastmasters.org.

# MEMBERSHIP APPLICATION

#### **Club Information**

This section is completed by a club officer.

3672902	Irvine Pro	piect Masters		Irvine, CA
Club number	Club name			Club city
Applicant Inf	ormation			
This section is	completed by the applicant.	🗆 Male 🛛 Female	□ Other	Membership Type This section is completed by a club officer.
Last name/Surnar	ne First	name	Middle name  New  Reinstated (break in membership)	
The monthly <i>Toastmaster</i> magazine will be sent to the following address:				□ Transfer (If applicant □ Renewing (no break is transferring from in membership) another club, please
Organization/In care of				<ul> <li>fill in the three lines</li> <li>below.)</li> </ul>
Address line 1 (limit 35 characters)				– Previous club name
Address line 2 (lin	nit 35 characters)			Previous club number
City State or prov		State or province		– Member number
Country		Postal code		
Home phone num	nber N	1obile phone number	Email a	ddress
This section is	International Dues and Fees completed by the applicant with the provident of the second secon	n the help of a club officer. I	Dues and fees are payable	in advance and are not refundable or transferable
Paid only by ne	<b>ber fee (US\$20)</b> ew members, this fee covers the path, online copy of The Naviga		<b>3. Total payment</b> Total of 1 and 2.	to Toastmasters International US\$
<b>2. Membership dues</b> Paid twice a year by all members, membership dues are pro-rated from the member's start month:		US\$	Club Dues and I	- ees Worksheet
				be paid directly to the club. World Headquarters rredit card payments for club dues.
<ul> <li>October</li> <li>November</li> <li>December</li> </ul>	or 🗖 April or 🗖 May or 🗖 June	US\$45.00 \$ 37.50 30.00	(from line 3 above)	d Dues \$
<ul> <li>January</li> <li>February</li> <li>March</li> </ul>	or July or August or September	22.50 15.00 7.50	Club dues	
			Total payment to clu	D

I want my membership to begin: \_\_\_\_

Month/Year

#### Sponsor of New, Reinstated or Dual Member

This section is completed by a club officer.

Sponsor's last name/surname

Sponsor's first name

Sponsor's member number

Sponsor's club number

#### Member's Agreement and Release

Consistent with my desire to take personal responsibility for my conduct, individually and as a member of a Toastmasters club, I agree to abide by the principles contained in A Toastmaster's Promise and the Toastmasters International Governing Documents and my club. I will refrain from any form of discrimination, harassment, bullying, derogatory, illegal, or unethical conduct, and I understand that if I engage in such conduct, I agree to reimburse Toastmasters International, my club or other clubs, or other individuals involved with Toastmasters, for any damages, losses or costs resulting from my conduct. Understanding that Toastmasters programs are conducted by volunteers who cannot be effectively screened or supervised by Toastmasters International or its clubs, I release and discharge Toastmasters International, its clubs, governing bodies, officers, employees, agents, and representatives from any liability for the intentional or negligent acts or omissions of any member or officer of my club or other clubs, or any officer of Toastmasters International. Should a dispute of some nature arise, I expressly agree to resolve all disputes, claims, and charges relating to Toastmasters, districts, clubs and Toastmasters members in accordance with Protocol 3.0: Ethics and Conduct.

By submitting this application, I expressly agree to the following:

- The collection, use and processing of the personal information I provide to Toastmasters in this membership application for the purposes of organization administration, payment of my dues, and inclusion of my contact information in a members' directory that will be distributed to members and employees of Toastmasters. In addition, the collection, use and processing of my personal information collected by Toastmasters International through Toastmasters' website and by electronic communications.
- That my information may be accessed and used by Toastmasters, its employees and agents, district officers and club officers.
- Maintain changes to my personal contact information to ensure it is accurate and current by updating my personal profile page located on the Toastmasters International website: **www.toastmasters.org\login**. I understand that the majority of the data requested in this application is necessary for administrative and planning purposes.

Occasionally we would like to contact you with details of services, educational updates, and organizational updates. If you consent to us contacting you for this purpose, please check the box below corresponding to acceptable contact methods: Mail 
Phone 
Phone

If you would rather not receive non-essential communications from us, please check here  $\Box$ 

For our full privacy policy, you may visit www.toastmasters.org/footer/privacy-policy.

#### A Toastmaster's Promise

As a member of Toastmasters International and my club, I promise

- ▶ To attend club meetings regularly
- To prepare all of my projects to the best of my ability, basing them on the Toastmasters education program
- To prepare for and fulfill meeting assignments
- ► To provide fellow members with helpful, constructive evaluations
- To help the club maintain the positive, friendly environment necessary for all members to learn and grow
- To serve my club as an officer when called upon to do so
- To treat my fellow club members and our guests with respect and courtesy
- To bring guests to club meetings so they can see the benefits Toastmasters membership offers
- ➤ To adhere to the guidelines and rules for all Toastmasters education and recognition programs
- ➤ To act within Toastmasters' core values of integrity, respect, service and excellence during the conduct of all Toastmasters activities

### **Verification of Applicant**

By my signature below, I agree to the terms of A Toastmaster's Promise and the Member's Agreement and Release stated above, and certify that I am 18 years of age or older (in compliance with the Toastmasters Club Constitution for Clubs of Toastmasters International).

I acknowledge that my electronic signature on this document is legally equivalent to my handwritten signature.

Applicant's signature

Date

## **Verification of Club Officer**

I confirm that a complete membership application, including the signatures of the new member and a club officer, is on file with the club and will be retained by the club.

By my signature below, I certify that this individual has joined the Toastmasters club identified. As a club, we will ensure that this member receives proper orientation and mentoring.

I acknowledge that my electronic signature on this document is legally equivalent to my handwritten signature.

Club officer's signature

In order for this application to be valid, both signatures are required.

The club officer must follow the instructions below once the Membership Application and Payment Information documents are received.

- 1. Sign and date the applicant's **Membership Application**.
- 2. Submit the **Membership Application** and **Payment Information** documents online by logging in to **www.toastmasters.org/clubcentral**. You can also mail the documents to Membership, Toastmasters International, 9127 S. Jamaica St., Suite 400, Englewood, CO 80112, U.S.A., or fax to +1 303-799-7753. Please use only one of these methods to avoid duplication.
- 3. After receiving confirmation that Toastmasters International has received and processed the **Membership Application** and **Payment Information**, the club officer must:
  - a. Retain the applicant's Membership Application with other club documentation; and
  - b. Immediately destroy the applicant's **Payment Information** document (page 3) and any copies in the club officer's or club's possession, including all electronic copies.

## **PAYMENT INFORMATION**

#### **Payment Method to Toastmasters International**

This section is completed by the applicant and is for payment to World Headquarters only (the amount listed in line 3 on page 1). World Headquarters does not collect club dues.

Chack or monoy order

MasterCard			
🗆 Visa	Check or money order must be for U.S. funds drawn on a U.S. bank.		
□ AMEX	<u>US\$</u> Amount		
Discover			
<u>US\$</u>	Check or money order number		
Amount			
Card number	_ □ Other		
Expiration date	- Other		
Name on card	-		
Signature	-		
Signature			